Staple Parish Council
SPC Meeting 9/7/25
Clerk's report – 3/7/25
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Cash and banking

Bank Reconciliation Staple Parish Council				
03/07/2025				
		Cashbook Opening Balance	Cheque no.	**9958.10**
Cashbook since last reconciliation.				
	07 April 2025	ART Software	468	-119.88
	09 April 2025	KALC	465	-279.32
	17 April 2025	Sophie Gaskain	466	-386.32
	17 April 2025	St James PCC	464	-414.50
	25 April 2025	HMRC SDDS	DD	-116.04
	28 April 2025	HMRC	467	-226.20
	08 May 2025	Zurich Municipal	470	-396.80
	08 May 2025	Precept		12990.72
	08 May 2025	Sophie Gaskain	469	-356.10
	08 May 2025	kalc	472	-35.27
	10 June 2025	Mrs D O'Brien	473	-150.00
	10 June 2025	Sophie Gaskain	474	-356.10
To sign	03 July 2025	Roger Loukes	477	-140.37
To sign	03 July 2025	Sophie Gaskain	478	-356.10
To sign	03 July 2025	HMRC	479	-231.60
		Cashbook Closing Balance		**19384.22**
Bank Statement	Community Account Bank Statement			20093.27
	Business Premium Account			2199.49
			Total	**22292.76**
Less unreconciled Cheques	07 April 2025	ART Software	468	-119.88
	09 April 2025	KALC	465	-279.32
	17 April 2025	St James PCC	464	-414.50
	08 May 2024	Zurich Municipal	470	-396.80
	08 May 2025	Sophie Gaskain	169	-356.10
	12 March 2025	St James PCC	463	-72.50
	08 May 2025	kalc	472	-35.27
	10 June 2025	Mrs D O'Brien	473	-150.00
	10 June 2025	Sophie Gaskain	474	-356.10
	03 July 2025	Roger Loukes	477	-140.37
	03 July 2025	Sophie Gaskain	478	-356.10
	03 July 2025	HMRC	479	-231.60
Total unprepresented items.				**-2908.54**
Bank account Balance less unpresented cheques.				**19384.22**
Difference between cashbook and reconciled balance				**0.00**

Currently unable to reconcile as can't get into the bank accounts.

	Staple Parish Council Income and Expenditure account				
	Budget Vs. Actual July 2025				
		25/26 Budget		**25/26 Actual**	**Notes**
Receipts					
		13372	Precept	12990.72	Agreed 2% rise in Precept
		1000	KALC grant	0	
		2000	VAT	0	Yet to reclaim. Pending
		16372		**12990.72**	
Expenses					
		5100	Clerk's Wages	1810.64	1/3 of year.
		551	Clerk's Expenses	217.82	
		100	Office Expenses	119.88	Web expenses - to retitle next year.
		160	Audit Costs	150	
		100	Training	0	
		495	Insurance	396.8	
		780	Subs and Pubs	314.59	
		300	Asset Repairs		
		2000	Highways	140.37	Speed camera
		1838	Landscaping		
		500	Equipment purchase of assets	414.5	lawnmower
		600	Election		
			Entertainment	55	APM
		500	Savings		
		1000	Grants Donations		
		14024		**3619.6**	

Correspondence

Number	Date	Who From	About	Status
1	19/6/25	DDC environmental protection	Land SE of Mill Cottage	Forwarded
2	June	John Bowler	Newsletter	Forwarded
3	10/6/25	DDC	Appeal on Land to S of Summerfield House	Forwarded
4	June	KALC	Local Govt reorganisation questionnaire	Forwarded.