

Staple Parish Council

You are hereby given notice that an Ordinary Meeting of Staple Parish Council will be held online owing to the Covid-19 restrictions, on Wednesday 14th April 2021 at 7.30pm. The Zoom meeting will be hosted by the Clerk and members of the public must contact the Clerk in advance if they wish to speak during the public session of the meeting. They will be unmuted by the host in turn to speak. Details on how to join the meeting are included below.

Zoom Meeting details:

For a direct link please email the Parish Clerk:

stapleparishclerk@yahoo.co.uk

Or use the following:

Meeting id: 884 0340 7004 Passcode: 695973

Agenda

1. Apologies for absence
Apologies received from Dave Kirk.
2. Declarations of interest
3. Minutes of previous meeting
 - 3.1 To approve any amendments and authorise signature of the minutes of the meeting held on 10th March 2021
 - 3.2 Matters arising from the minutes of the previous meeting.
 - 3.3 Highway improvement/action plan update before submission
4. Public Session (*Maximum 15 minutes*)
Opportunity for members of the public to make representations, answer questions and give evidence in respect of the business on the agenda having contacted the Clerk in advance of the virtual meeting. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00am on the Monday before the meeting. Following the end of Item 4 (Public Session), Members of the public's mics on Zoom will be muted unless otherwise directed by the Chair of the meeting.
5. District Councillor's Report
 - 5.1 District Councillor (has been circulated)

- 5.2 KCC (Cllr Sue Chandler) (to be circulated)
 5.3 PCSO (PCSO Eva Winter) (to be circulated)

6. Finance

- 6.1 To approve the accounts and Bank Reconciliation for March 2021 (to be attached)
 6.2 Bills to be approved

Cheque No.200374 Clerk's Salary	£190.00
Cheque No. 200373 PKF Accountants Late fine for AGAR last year	£288.00
Cheque No. 200375 Shirley Morris Ref. Wildlife Friendly Village	£161.95

6.3 Other financial items

7. Correspondence Received

- 7.1 Letter from Rory Kehoe ref. Frog and Orange
 7.2 Notice of appeal ref. enforcement notice ref. land to the south of Summerfield House

8. Reports

8.1 Planning applications determined

2100063	Land between Greenways and Morella Villa. Change of use from agricultural to flexible.	Prior approval approved.
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8.2 Planning Applications submitted

21/00512	Albany Lodge, Durlock Road, Staple CT3 1JX Erection of two storey side and front extensions, single storey rear extension with new front boundary wall and alterations to fenestration
CON/20/00053A	Land opposite The Row Barnsole Road, Staple CT3 1LE Arboricultural Method statement

8.3 Village Hall and Recreation Ground

8.4 SID/Speedwatch

8.5 Footpaths

9 Items for discussion

- 9.1 Future PC meetings (including the AGM)
 9.2 Operation London Bridge and Operation Forth Bridge (ref. arrangements for HRH Duke of Edinburgh funeral)

10 Any Other Business to be discussed

11 Any confidential items to be discussed.

12 Date of next meeting:(to be determined)

Jonathan Mount
 Clerk to The Parish Council