

Staple Parish Council

Parish Council Meeting Agenda – Wednesday 9th December 2020

Agenda

1. Apologies for absence
2. Declarations of interest
3. Minutes of previous meeting
 - 3.1 To approve any amendments and authorise signature of the minutes of the meeting held on 11 November 2020
 - 3.2 Matters arising from the minutes of the previous meeting.
4. Public Session (*Maximum 15 minutes*)

Opportunity for members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. A member of the public shall not speak for more than 4 minutes, should raise their hand when requesting to speak, and direct comments to the Chair. Only one person is permitted to speak at a time. If more than one person wants to speak, the Chair of the meeting shall direct the order of speaking. A question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. Written notice of the desire to exercise the right to speak, and of the topic to be addressed, must be given to the Parish Council Clerk prior to 9.00am on the Monday before the meeting.
5. District Councillor's Report
 - 5.1 District Councillor (Cllr T. Bartlett)
 - 5.2 KCC (Cllr Sue Chandler)
 - 5.2 PCSO (Jacqui Brook)
6. Finance
 - 6.1 Financial statement for October

To approve the Bank Reconciliation for October and November 2020

To approve the AGAR (if it is ready)
 - 6.2 Bills to be approved

Cheque No. 200361 Clerk's Salary
 - 6.3 Other financial items

Appointment of new Accountant

Report on progress with changes to Barclays Bank details
7. Correspondence Received
 - 7.1 Notification from Pensions Regulator. Re-declaration of Compliance
 - 7.2 Notification from SBA Team...failure to submit an AGAR

8. Reports

- Village Hall and Recreation Ground
- SID/Speedwatch
- Highways and Transport update
- Planning Applications
 - (1) 20/00623 Conversion of Kent barn and stable block to a residential dwelling (with associated works) erection of two semi-detached and one detached dwelling with associated parking (existing Dutch barn and side extension of Kent barn to be demolished). Church farm, The Street, Staple. (Amended)
 - (2) 20/01338 Erection of a single storey rear extension, retaining wall, insertion of steps, soil bank and roof light to existing rear extension (existing shed and oil tank to be demolished) Lower Shatterling Farm, Rusham Road, Shatterling, Canterbury CT3 1JL
 - (3) 20/001340 Change of use of land to equestrian use, erection of 2no. stable blocks, tack room and store. Erection of detached garage. Address as above.
 - (4) 20/01339 Single storey rear extension. Address as above
 - (5) 20/00406 W/4001252 Appeal decision. Fairview, Lower Road, Staple CT3 1LH (circulated)
- Footpaths

9. Items for discussion

- 9.1 Wildlife Village Proposal
- 9.2 CCTV for Village Hall area
- 9.3 Insurance for defibrillator located outside the Village Hall
- 9.4 Proposed visit to Kent Renewable Energy Plant 7th/8th/9th December
- 9.5 Cllr. S Coulson report on salt bin at Shatterling
- 9.6 Progress on repair of cover to water meter at Village Hall
- 9.7 Community Grants

10. Any confidential items to be discussed.

11. Date of next meeting:- Wednesday 13th January 2021

Jonathan Mount
Clerk to The Council